

1 **TOBACCO REGION REVITALIZATION COMMISSION**

2 701 East Franklin Street, Suite 501

3 Richmond, Virginia 23219

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9 **TROF Committee Meeting**

10 Tuesday, May 22, 2018

11 9:00 A.M.

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14 Longwood University

15 Farmville, Virginia

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1 **APPEARANCES:**

- 2 The Honorable Terry G. Kilgore, Chairman
- 3 The Honorable Frank M. Ruff, Vice Chairman
- 4 The Honorable Daniel W. Marshall, III

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6 COMMISSION STAFF:

- 7 Mr. Evan Feinman – Executive Director
- 8 Mr. Andy Sorrell – Deputy Director
- 9 Mr. Timothy S. Pfohl – Grants Director
- 10 Ms. Stephanie S. Kim – Director of Finance
- 11 Ms. Sarah K. Capps – Grants Program Administrator,
- 12 Southside Virginia
- 13 Ms. Sara G. Williams – Grants Program Administrator,
- 14 Southwest Virginia
- 15 Ms. Jessica Stamper – Grants Assistant, Southwest Virginia
- 16 Ms. Stacey Richardson – Administration Supervisor

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18 COUNSEL FOR THE COMMISSION:

- 19 Ms. Elizabeth Myers, Assistant Attorney General
- 20 Richmond, Virginia.

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1 DELEGATE KILGORE: I'm going to call
2 the TROF Committee meeting to order.

3 MR. FEINMAN: Delegate Kilgore?

4 DELEGATE KILGORE: Here.

5 MR. FEINMAN: Delegate Marshall?

6 DELEGATE MARSHALL: Here.

7 MR. FEINMAN: Senator Ruff?

8 SENATOR RUFF: Here.

9 MR. FEINMAN: You have a quorum, Mr.
10 Chairman.

11 DELEGATE KILGORE: All right, we're on
12 a motion or do I have a motion we approve the minutes from
13 January 3rd, 2018?

14 SENATOR RUFF: So moved.

15 DELGATE MARSHALL: Second.

16 DELEGATE KILGORE: All those in favor.
17 (Ayes.) Opposed? (No response.) The minutes are approved.
18 Now we're going to have a project, I believe we have to have a
19 motion.

20 DELEGATE MARSHALL: I move that we
21 go into a closed meeting in accordance with the Virginia
22 Freedom of Information Act. And the purpose of the closed
23 session is to discuss Project Dragon. The subject of this
24 closed session is to discuss confidential information submitted
25 for a grant or loan. The applicable exemption from open

1 meeting requirements under the Freedom of Information Act is
2 section 2.2-3711(A)(43).

3 DELEGATE KILGORE: All right, all those
4 in favor of going into the closed session say aye. (Ayes.) Well,
5 I don't, you don't need a roll call with three of us. That means
6 we're going into closed session. All members of the Tobacco
7 Commission stay in here and the staff can stay and everyone
8 else we'd ask you leave the meeting and we'll call you back as
9 soon as we're ready.

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11 NOTE: A CLOSED SESSION IS HELD; WHEREUPON, AT THE
12 CONCLUSION OF THE CLOSED SESSION, THE COMMITTEE
13 MEETING RESUMES IN OPEN SESSION, VIS:

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15 DELEGATE MARSHALL: I move that we
16 vote on and record our certification that, to the best of each
17 member's knowledge, only public business matters lawfully
18 exempted from open meeting requirements under this chapter
19 and only such public business matters as were identified in
20 the motion by which the closed meeting was convened were
21 heard, discussed or considered in the closed meeting. So we
22 need a roll call.

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MR. FEINMAN: Delegate Kilgore?

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DELEGATE KILGORE: Aye.

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MR. FEINMAN: Delegate Marshall?

1 DELEGATE MARSHALL: Aye.

2 MR. FEINMAN: Senator Ruff?

3 SENATOR RUFF: Aye.

4 MR. FEINMAN: The motion carries.

5 DELEGATE KILGORE: Do we have a
6 motion –

7 DELEGATE MARSHALL: Your suggestion
8 is that we approve page 59 –

9 MR. FEINMAN: My advice would be we
10 approve the guideline for a three year or five year project and
11 instruct staff to apply whatever aligns with VEDP's timeframe,
12 so VEDP doesn't use the five year incentive that we instruct
13 staff to apply, whatever aligns with VEDP's chosen timeframe.
14 If VEDP does the five year incentive, uses the five year
15 incentive window, we do as well.

16 DELEGATE MARSHALL: So moved. I
17 move that the Commission accept the TROF Committee's
18 recommendation that the Commission approve guideline
19 incentives for three and five year scenarios as found on pages
20 59 and 60 of the Commission book to allow staff to work with
21 VEDP on which incentive scenario works best.

22 DELEGATE KILGORE: That's a motion.

23 SENATOR RUFF: Second.

24 DELEGATE KILGORE: Since there's only
25 three of us, all those in favor say aye. (Ayes.) Opposed? (No

1 response.) All right.

2 Now, do we have any public comment? If
3 not, we're adjourned.

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PROCEEDINGS CONCLUDED.

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1 CERTIFICATE OF THE COURT REPORTER

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3 I, Medford W. Howard, Registered Professional
4 Reporter and Notary Public for the State of Virginia at large,
5 do hereby certify that I was the court reporter who took down
6 and transcribed the proceedings of the **Tobacco Region**
7 **Revitalization Commission TROF Committee meeting**
8 **when held on Tuesday, May 22, 2018 at 9:00 a.m. at**
9 **Longwood University, Farmville, Virginia.**

10 I further certify this is a true and accurate
11 transcript, to the best of my ability to hear and understand
12 the proceedings.

13 Given under my hand this 5th day of June,
14 2018.

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18 Medford W. Howard

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CCR #0313137

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