

1 **TOBACCO REGION REVITALIZATION COMMISSION**

2 701 East Franklin Street, Suite 501

3 Richmond, Virginia 23219

4

5

6

7

8

9 **Executive Committee Meeting**

10 Tuesday, May 22, 2018

11 10:00 A.M.

12

13

14 Longwood University

15 Farmville, Virginia

16

17

18

19

20

21

22

23

24

25

1 **APPEARANCES:**

2 The Honorable Terry G. Kilgore, Chairman

3 The Honorable Frank M. Ruff, Vice Chairman

4 The Honorable Kathy J. Byron

5 The Honorable Charles W. Carrico, Sr.

6 The Honorable A. Benton Chafin, Jr.

7 The Honorable Daniel W. Marshall, III

8 The Honorable James W. Morefield

9 The Honorable Edward Owens

10 The Honorable Thomas C. Wright, Jr.

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

1 **APPEARANCES (cont'd):**

2 COMMISSION STAFF:

3 Mr. Evan Feinman – Executive Director

4 Mr. Andy Sorrell - Deputy Director

5 Mr. Timothy S. Pfohl – Grants Director

6 Ms. Stephanie S. Kim – Director of Finance

7 Ms. Sarah K. Capps - Grants Program Administrator,
8 Southside Virginia

9 Ms. Sara G. Williams – Grants Program Administrator,
10 Southwest Virginia

11 Ms. Jessica Stamper – Grants Assistant, Southwest Virginia

12 Ms. Stacey Richardson – Administration Supervisor

13

14 COUNSEL FOR THE COMMISSION

15 Ms. Elizabeth B. Myers, Assistant Attorney General
16 Richmond, Virginia.

17

18

19

20

21

22

23

24

25

1 DELEGATE KILGORE: I'm going to call
2 the Executive Committee meeting to order and ask Evan to
3 call the roll.

4 MR. FEINMAN: Delegate Byron?

5 DELEGATE BYRON: Here.

6 MR. FEINMAN: Senator Carrico?

7 SENATOR CARRICO: Here.

8 MR. FEINMAN: Senator Chafin?

9 SENATOR CHAFIN: Here.

10 MR. FEINMAN: Delegate Kilgore?

11 DELEGATE KILGORE: Here.

12 MR. FEINMAN: Delegate Marshall?

13 DELEGATE MARSHALL: Here.

14 MR. FEINMAN: Delegate Morefield?

15 DELEGATE MOREFIELD: Here.

16 MR. FEINMAN: Mr. Owens?

17 MR. OWENS: Here.

18 MR. FEINMAN: Senator Ruff?

19 SENATOR RUFF: Here.

20 MR. FEINMAN: Delegate Wright?

21 DELEGATE WRIGHT: Here.

22 MR. FEINMAN: You have a quorum, Mr.
23 Chairman.

24 DELEGATE MARSHALL: I move that we
25 go into a closed meeting in accordance with the Virginia

1 Freedom of Information Act. The purpose of the closed
2 session is to discuss a personnel matter in accordance with
3 the Freedom of Information Act 2.2-3711(a)(1).

4 DELEGATE KILGORE: We're now in a
5 closed session.

6
7 NOTE: A CLOSED EXECUTIVE SESSION IS HELD;
8 WHEREUPON, AT THE CONCLUSION OF THE EXECUTIVE
9 SESSION, THE COMMITTEE MEETING RESUMES IN OPEN
10 SESSION, VIS:

11
12 DELEGATE MARSHALL: I move that we
13 vote on and record our certification that, to the best of each
14 member's knowledge, only public business matters lawfully
15 exempted from open meeting requirements under this chapter
16 and only such public business matters as were identified in
17 the motion by which the closed meeting was convened were
18 heard, discussed or considered in the closed meeting. We
19 need a recorded vote now.

20 MR. FEINMAN: Delegate Byron?

21 DELEGATE BYRON: Yes.

22 MR. FEINMAN: Senator Carrico?

23 SENATOR CARRICO: Yes.

24 MR. FEINMAN: Senator Chafin?

25 SENATOR CHAFIN: Yes.

1 MR. FEINMAN: Delegate Kilgore?

2 DELEGATE KILGORE: Yes.

3 MR. FEINMAN: Delegate Marshall?

4 DELEGATE MARSHALL: Yes.

5 MR. FEINMAN: Delegate Morefield?

6 DELEGATE MOREFIELD: Yes.

7 MR. FEINMAN: Mr. Owens?

8 MR. OWENS: Yes.

9 MR. FEINMAN: Senator Ruff?

10 SENATOR RUFF: Yes.

11 MR. FEINMAN: Delegate Wright?

12 DELEGATE WRIGHT: Yes.

13 DELEGATE MARSHALL: I move that we
14 adjust the salary of the Executive Director \$146,000.

15 MS. KIM: The effective date.

16 DELEGATE KILGORE: The January
17 meeting.

18 MS. KIM: January 10, 2018. The last
19 meeting was January 9th and the pay period starts on the
20 tenth.

21 DELEGATE KILGORE: Okay. Any more
22 discussion? All those in favor say aye. (Ayes.) Opposed? (No
23 response.) Now, are there any public comments for the
24 Executive Committee? Can I have a motion we adjourn?

25 MS. MYERS: You have to confirm the

1 closed session.

2 DELEGATE KILGORE: Delegate Wright,
3 can you just confirm that we only discussed what we needed
4 to discuss in the closed meeting?

5 DELEGATE WRIGHT: Yes.

6 DELEGATE KILGORE: Does that take
7 care of that?

8 MS. MYERS: Yes.

9 DELEGATE KILGORE: So I'll accept a
10 motion to adjourn. All those in favor say aye. (Ayes.)
11 Opposed? (No response.)

12 MR. FEINMAN: But we need to pay
13 attention to the page to the right in your books.

14 DELEGATE KILGORE: Save the date and
15 nobody needs to complain, September 19th, 2018 and our
16 meeting will be somewhere in the western part of the state or
17 in the southwest. We don't know exactly where it will be.
18 Mark your calendar for September 19. That's the full
19 Commission meeting, you should say 18 and 19, so save those
20 dates.

21

22 PROCEEDINGS CONCLUDED.

23

24

25

1 CERTIFICATE OF THE COURT REPORTER

2
3 I, Medford W. Howard, Registered Professional
4 Reporter and Notary Public for the State of Virginia at large,
5 do hereby certify that I was the court reporter who took down
6 and transcribed the proceedings of the **Tobacco Region**
7 **Revitalization Commission Executive Committee meeting**
8 **when held on Tuesday, May 22, 2018 at 10:00 a.m. at**
9 **Longwood University, Farmville, Virginia.**

10 I further certify this is a true and accurate
11 transcript, to the best of my ability to hear and understand
12 the proceedings.

13 Given under my hand this 1st day of June,
14 2018.

15
16 _____
17 Medford W. Howard
18 CCR #0313137

19
20 My Commission Expires: October 31, 2018.
21